



## **A. Linwood Holton Governor's School**

February 23, 2018

Dear Parent:

The A. Linwood Holton Governor's School Anatomy & Physiology class will be holding their "Spring 2018" field trip on March 26-27, 2018. Spring block students (8:20-9:50) are encouraged to attend this educational adventure, not only for the learning experience and the social interaction with their peers, but to fulfill the requirements for dual enrollment. Students will be visiting **Edward Via College of Osteopathic Medicine**, the **Institute of Biocomplexity**, and the campus tour, all in Blacksburg, Virginia. The field trip will begin on Monday, March 26<sup>th</sup> at 5:00 PM at the Southwest Virginia Higher Education Center in Abingdon, Virginia. Students are to go directly to their bus, which will be parked in front of the Southwest Virginia Higher Education Center. The field trip will conclude on Tuesday, March 27<sup>th</sup> at approximately 5:00 PM at the Southwest Virginia Higher Education Center. If you will be picking up your daughter/son at the end of the field trip, please be at the Southwest Virginia Higher Education Center around the appointed time. Our bus driver will make every effort to adhere to the stated schedule.

The medical staff and faculty at each institution are very excited about the upcoming visit of our Anatomy & Physiology students. Holton Governor's School anatomy students will be included in lectures, labs, and current research while there. Students will also take part in a discussion with admissions counselors and current medical students so they can better understand what life is like preparing for a career in medicine.

In order to make this adventure an enjoyable learning experience for everyone, all students will need to abide by the following:

### ***Participation:***

- While it is not a requirement to attend this field trip, important lab requirements (for this course) and scientific explorations will be fulfilled at this time. *Students who do not participate in this trip will be required to complete a research project that will be assigned by their instructor in lieu of the information they will have missed.*
- All students who register for this field trip will be required, without exception, to participate in ALL activities of the field trip.

### ***Transportation:***

- Students will travel by charter bus.

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***Luggage, etc.:***

- Students will be allowed one (1) medium sized piece of luggage. This luggage **MUST** display a nametag.
- Students will be allowed to bring one small pillow.

***Hotel Information:***

- Students will be staying overnight at the Courtyard Marriott, Blacksburg, Virginia. In case of emergencies, the telephone number of the hotel is 540-552-5222. Only when necessary will students be allowed to make telephone calls, local or long distance.
- Students and parents will be responsible for any additional hotel charges.
- Meals will be provided; however, students may bring extra spending money for incidentals if they choose.
- Students will be considerate of others during their stay and will abide by the rules set forth within the permission form.

***Forms:***

- There are four forms that need to be completed prior to any A&P student attending this field trip.
- Below are Mrs. Smith's clarifications for the Edward Via College Osteopathic Medicine's (VCOM) consent form:
  - **Consent Form/Lab Waiver/Photographic Release Form**– covers the students while at VCOM. Students will be involved in a gross anatomy lab where they will be exposed to several cadavers. It has been my experience that the lab at VCOM is well-ventilated and causes no allergic problems for students. (The Governor's School will provide non-latex gloves for students who are allergic to latex.) Please be assured that I do prepare the students for their exposure to the cadavers. By the time the students go on this trip they will have studied a cadaver website as well as several surgical websites. I have never had a student have any difficulties with the gross anatomy lab. While at the Medical School some photos will be taken of the students that will be sent as press releases to several newspapers in our region as well as the Medical College's region. VCOM will possibly use some pictures in their newsletter which highlights the school's activities. Our Governor's School will possibly do the same.

**Please complete, sign and return the following to the Governor's School by March 16, 2018:**

- (1) Linwood Holton Governor's School Permission Form
- (2) Linwood Holton Governor's School Emergency Medical Form
- (3) Linwood Holton Governor's School Participant Wavier and Hold Harmless Form
- (4) Edward Via College of Osteopathic Medicine Consent Form/Lab Waiver/Photographic Release Form

Please send to the attention of:

**Holton Governor's School**  
**Attn: Field Trip**  
**P.O. Box 1987**  
**Abingdon, VA 24212**

If you have any questions, please feel free to contact me at (276) 619-4326. Thank you for your continued support.

Sincerely,

*Mike Robinson*

Michael M. Robinson, Director  
A. Linwood Holton Governor's School

Enclosures: Linwood Holton Governor's School Permission Form  
Linwood Holton Governor's School Emergency Form  
Linwood Holton Governor's School Participant Wavier and Hold Harmless Form  
Edward Via College of Osteopathic Medicine Consent Form/Lab Waiver/Photographic Release Form



## A. Linwood Holton Governor's School

### Permission Form

The following guidelines must be adhered to while participating in any A. Linwood Holton Governor's School field trip. Violation of these standards may result in immediate return of the student as well as subsequent disciplinary action.

1. Any student who drives to the Southwest Virginia Higher Education Center must park his or her vehicle in the parking lot across the culvert (below I-81). Students will not be allowed access to personal vehicles until all school activities are completed.
2. No alcohol or other illegal substances are allowed. Any violation will result in immediate dismissal.
3. No cigarettes, including e-cigarettes, or any tobacco products are permitted.
4. Females are not allowed in the male rooms at any time and males are not allowed in the female rooms at any time.
5. Students will be in their rooms by 11:00 p.m., unless otherwise stated.
6. Students will participate in all activities as arranged by the Governor's School.
7. Students will conduct themselves as young adults at all times and remember their actions are reflective of the home and the Governor's School.

I, \_\_\_\_\_ (please print), plan to participate in the Governor's School "Spring 2018" Blacksburg field trip. I have read and understand the rules stated above. I agree to abide by these rules and realize that I can be dismissed from the program for failure to comply with them.

\_\_\_\_\_  
(Student's Signature)

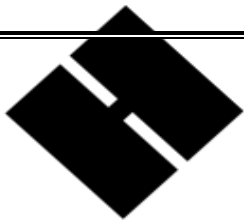
\_\_\_\_\_  
(Date)

I have read the guidelines above, and I give permission for my son/daughter to participate in the Governor's School field trip as scheduled. If needed, I can be reached during the day at \_\_\_\_\_ or the evening at \_\_\_\_\_.

\_\_\_\_\_  
(Parent's Signature)

\_\_\_\_\_  
(Date)

**THIS FORM MUST BE SIGNED AND RETURNED  
TO THE GOVERNOR'S SCHOOL  
BY MARCH 16, 2018.**



# A. Linwood Holton Governor's School

## EMERGENCY MEDICAL FORM

(Please type or print)

STUDENT'S NAME \_\_\_\_\_ SEX \_\_\_\_\_ D.O.B. \_\_\_\_ / \_\_\_\_ / \_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE (DAY) \_\_\_\_\_ (EVENING) \_\_\_\_\_

Please list any significant health problems that might be important to a physician evaluating this student in case of an emergency. \_\_\_\_\_  
\_\_\_\_\_

Please list any allergies, etc. \_\_\_\_\_  
\_\_\_\_\_

Is student presently taking medication? \_\_\_\_\_ If yes, what type of medication? \_\_\_\_\_  
\_\_\_\_\_

Please list date of last tetanus shot. \_\_\_\_\_

During Governor's School, students will be participating in a variety of activities. If there are any activities that this student should not or cannot participate in, please list below.  
\_\_\_\_\_  
\_\_\_\_\_

Signature of parent or guardian \_\_\_\_\_

### EMERGENCY AUTHORIZATION:

IN THE EVENT THAT I CANNOT BE REACHED IN AN EMERGENCY, I HEREBY GIVE MY PERMISSION TO THE PHYSICIANS SELECTED BY THE A. LINWOOD HOLTON GOVERNOR'S SCHOOL TO SECURE PROPER TREATMENT FOR THE PERSON NAMED ABOVE.

SIGNATURE OF PARENT OR GUARDIAN \_\_\_\_\_

RELATIONSHIP TO STUDENT \_\_\_\_\_

INSURANCE COMPANY \_\_\_\_\_

INSURANCE POLICY NUMBER OR PHOTOCOPY OF CARD \_\_\_\_\_

DAYTIME EMERGENCY TELEPHONE \_\_\_\_\_

EVENING EMERGENCY TELEPHONE \_\_\_\_\_



## **A. Linwood Holton Governor's School**

Post Office Box 1987 ♦ Abingdon ♦ Virginia ♦ 24212  
Telephone 276.619.4326 ♦ Facsimile 276.619.4309

February 23, 2018

Dear Parent or Guardian:

As you know, the A. Linwood Holton Governor's School is planning a high quality field trip in the near future; it is as follows:

Mrs. Karen Smith will be taking her Anatomy and Physiology classes to the **Edward Via College of Osteopathic Medicine**, and the **Institute of Biocomplexity at Virginia Tech**, both in Blacksburg, Virginia, beginning Monday, March 26<sup>th</sup>. This will be an overnight trip with students returning the next day, Tuesday, March 27, 2018. Transportation will be by charter bus.

The A. Linwood Holton Governor's School will make every effort to secure and maintain the safety of your son or daughter while we are taking any Governor's School trip. We have adequate and qualified adult supervision and expect the very best conduct from your son or daughter. Because of this fact, we ask that you sign and return the enclosed Participant Waiver and Hold Harmless Form.

Sincerely,

*Mike Robinson*

Michael M. Robinson, Director  
A. Linwood Holton Governor's School

Enclosures

**This enclosed form needs to be in our  
office by March 16, 2018.**

***Failure to do so will result in your money  
being refunded and your son/daughter not  
being allowed to go on any of our trips.  
In this case, his or her grade will not  
be effected by your action.***



## A. Linwood Holton Governor's School

Post Office Box 1987 ♦ Abingdon ♦ Virginia ♦ 24212  
Telephone 276.619.4326 ♦ Facsimile 276.619.4309

### PARTICIPANT WAIVER AND HOLD HARMLESS

#### A. Linwood Holton Governor's School

1. In consideration for receiving permission to participate in any of the field trips during this current school year (herein referred to as **ACTIVITY**) hereby **RELEASE, WAIVE, DISCHARGE, AND COVENANT NOT TO SUE, AND AGREE TO HOLD HARMLESS** any and all purposes A. Linwood Holton Governor's School, all participating district county school boards, the A. Linwood Holton Governing Board, and their officers, servants, agents, volunteers, or employees (herein referred to as **RELEASEES**) **FROM ANY AND ALL LIABILITIES, CLAIMS, DEMANDS, OR INJURY, INCLUDING DEATH**, that may be sustained by me while participating in such activity, or while on the premises owned or leased by **RELEASEES**. I acknowledge there may be physically strenuous activities. I know of no medical reason why I should not participate.
2. I am fully aware that there may be inherent risks involved with **ACTIVITY**, and I choose to voluntarily participate in said activity with full knowledge that said activity may be hazardous to me and my property. **I VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OF LOSS, PROPERTY DAMAGE OR PERSONAL INJURY, INCLUDING DEATH**, that may be sustained by me as a result of participating in said activity. I agree to indemnify and hold harmless the **RELEASEES** for any loss, liability, damage or costs, including court costs and attorney's fees, which may occur as a result of my participation in said activity. I further agree to indemnify and hold harmless the **RELEASEES** in the event that some problem or accident should occur, or that some Unforeseen Act of God or Nature, or any action or inaction by the **RELEASEES** resulting in injury or harm, or terrorist activity, should be encountered.
3. I understand that **RELEASEES** do not maintain any insurance policy covering any circumstance arising from my participation in this activity or any event related to that participation. As such, I am aware that I should review my personal insurance coverage.
4. It is my express intent that this Covenant Not to Sue and Agreement to Hold Harmless shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representatives, if I am deceased, and shall be governed by the laws of the Commonwealth of Virginia.

5. In signing this Covenant Not to Sue and Agreement to Hold Harmless, I acknowledge and represent that I have read the foregoing Covenant Not to Sue and Agreement to Hold Harmless, understand it and sign it voluntarily as my own free act and deed; no oral representations, statements, or inducements apart from the foregoing agreement that has been reduced to writing have been made. I execute this document for full, adequate and complete considerations fully intending to be bound by the same, now and in the future.

**SIGNED** this \_\_\_\_\_ day of \_\_\_\_\_.

**Participant:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Parent or Legal Guardian:** \_\_\_\_\_

(If Participant is under 18 years old)

**WITNESS (required):** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_





Edward Via College of  
Osteopathic Medicine

VIRGINIA CAMPUS

**CONSENT FORM / LAB WAIVER / PHOTOGRAPHIC RELEASE**

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(Print name of visitor above)

will be visiting the **Edward Via College of Osteopathic Medicine** on a field trip on **3/27/18**.

I understand that activities will include a tour of the facilities **including** the gross anatomy cadaver laboratory.

I give the Edward Via College of Osteopathic Medicine the exclusive right to use any photographs of me in its own promotional materials. I waive any right to inspect or approve the finished photographs or printed matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or any compensation arising from or related to the use of the photograph.

\_\_\_\_\_/\_\_\_\_\_/2018  
Signature of participant (if 18 years old) or **Parent/guardian of participant (if under 18)**

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Please remember the following as you prepare for your trip to VCOM: Students will be expected to maintain proper attire. Part of the program will take place in the anatomy laboratory, therefore open-toed shoes, shorts, low-cut, halter or spaghetti strap tops, miniskirts, sleeveless shirts, are not permitted. Students are advised to not use musical devices, cell phones, and cameras during the program. Photographing in the anatomy lab is strictly prohibited.

Additionally, the bodies donated to the cadaver lab are looked upon as a family sacrifice that we honor. Please respect the bodies and only touch what a VCOM student or staff member has permitted you to touch, and only if you are wearing surgical gloves. If you are pregnant, you will need to wear a mask. VCOM maintains an excellent ventilation system, but the fumes can still affect a pregnancy.