



A. Linwood Holton Governor's School

October 6, 2016

Dear Parent:

The A. Linwood Holton Governor's School Anatomy & Physiology class will be holding their "Fall 2016" field trip on November 20-22, 2016. First semester block and year-long 11:40-12:30 students are encouraged to attend this educational adventure, not only for the learning experience and the social interaction with their peers, but to fulfill the requirements for dual enrollment. (All other students will attend the spring field trip.) Students will be visiting the **Edward Via College of Osteopathic Medicine**, and the **VA-MD College of Veterinary School**, both in Blacksburg, Virginia. The field trip will begin on Sunday, November 20th at 6:00 p.m. at the Southwest Virginia Higher Education Center in Abingdon, Virginia. Students are to go directly to their bus, which will be parked in front of the Southwest Virginia Higher Education Center. The field trip will conclude on Tuesday, November 22nd at approximately 3:00 p.m. at the Southwest Virginia Higher Education Center. If you will be picking up your daughter/son at the end of the field trip, please be at the Southwest Virginia Higher Education Center around the appointed time. Our bus drivers will make every effort to adhere to the stated schedule.

The medical staff and faculty at each institution are very excited about the upcoming visit of our Anatomy & Physiology students. Holton Governor's School anatomy students will be included in lectures, labs, and current research while there. Students will also take part in a discussion with admissions counselors and current medical students so they can better understand what life is like preparing for a career in medicine.

In order to make this adventure an enjoyable learning experience for everyone, all students will need to abide by the following:

Participation:

- While it is not a requirement to attend this field trip, important lab requirements (for this course) and scientific explorations will be fulfilled at this time. *Students who do not participate in this trip will be required to complete a research project that will be assigned by their instructor in lieu of the information they will have missed.*
- All students who register for this field trip will be required, without exception, to participate in ALL activities of the field trip.

Transportation:

- Students will travel by bus.

Luggage, etc.:

- Students will be allowed one (1) medium sized piece of luggage. This luggage **MUST** display a nametag.

- Students will be allowed to bring one small pillow.

Hotel Information:

- Students will be staying overnight at the Courtyard Marriott, Blacksburg, Virginia. In case of emergencies, the telephone number of the hotel is 540-552-5222. Only when necessary will students be allowed to make telephone calls, local or long distance.
- Students and parents will be responsible for any additional hotel charges.
- Meals will be provided.
- Students will be considerate of others during their stay and will abide by the rules set forth within the permission form.

Cost:

- Students will need to send a check in the amount of \$50.00 made out to the Holton Governor's School. To allow sufficient time to secure rooms at the hotel, students must have their check *and* paperwork to the Governor's School by **November 4, 2016** in order to participate in this fieldtrip.
- **(Do NOT send cash, money order, or cashier's check. No exceptions.)**
- Students should bring extra spending money for meals traveling to and from, as well as for incidentals.

Forms:

- There are four forms that need to be completed prior to any A&P student attending this field trip.
- Below are Mrs. Smith's clarifications for the Edward Via College Osteopathic Medicine's (VCOM) consent form:
 - **Consent Form/Lab Waiver/Photographic Release Form**– covers the students while at VCOM. Students will be involved in a gross anatomy lab where they will be exposed to several cadavers. It has been my experience that the lab at VCOM is well-ventilated and causes no allergic problems for students. (The Governor's School will provide non-latex gloves for students who are allergic to latex.) Please be assured that I do prepare the students for their exposure to the cadavers. By the time the students go on this trip they will have studied a cadaver that they have on 4 different CDs in their possession now. I have never had a student have any difficulties with the gross anatomy lab. While at the Medical School some photos will be taken of the students that will be sent as press releases to several newspapers in our region as well as the Medical College's region. VCOM will possibly use some pictures in their newsletter which highlights the school's activities. Our Governor's School will possibly do the same.

Please complete, sign and return the following to the Governor's School by November 4, 2016:

- (1) Linwood Holton Governor's School Permission Form
- (2) Linwood Holton Governor's School Emergency Medical Form
- (3) Linwood Holton Governor's School Participant Wavier and Hold Harmless Form
- (4) Edward Via College of Osteopathic Medicine Consent Form/Lab Waiver/Photographic Release Form
- (5) A check made out to the Linwood Holton Governor's School for \$50.00

Please send to the attention of:

Holton Governor's School
Attn: Field Trip
P.O. Box 1987
Abingdon, VA 24212

If you have any questions, please feel free to contact me at (276) 619-4326. Thank you for your continued support.

Sincerely,

Mike Robinson

Michael M. Robinson, Director
A. Linwood Holton Governor's School

Enclosures: Linwood Holton Governor's School Permission Form
Linwood Holton Governor's School Emergency Form
Linwood Holton Governor's School Participant Wavier and Hold Harmless Form
Edward Via College of Osteopathic Medicine Consent Form/Lab Waiver/Photographic Release Form



A. Linwood Holton Governor's School

Permission Form

The following guidelines must be adhered to while participating in any A. Linwood Holton Governor's School field trip. Violation of these standards may result in immediate return of the student as well as subsequent disciplinary action.

1. Any student who drives to the Southwest Virginia Higher Education Center must park his or her vehicle in the parking lot across the culvert (below I-81). Students will not be allowed access to personal vehicles until all school activities are completed.
2. No alcohol or other illegal substances are allowed. Any violation will result in immediate dismissal.
3. No cigarettes, including e-cigarettes, or any tobacco products are permitted.
4. Females are not allowed in the male rooms at any time and males are not allowed in the female rooms at any time.
5. Students will be in their rooms by 11:00 p.m., unless otherwise stated.
6. Students will participate in all activities as arranged by the Governor's School.
7. Students will conduct themselves as young adults at all times and remember their actions are reflective of the home and the Governor's School.

I, _____ (please print), plan to participate in the Governor's School "Fall 2016" field trip. I have read and understand the rules stated above. I agree to abide by these rules and realize that I can be dismissed from the program for failure to comply with them.

(Student's Signature)

(Date)

I have read the guidelines above, and I give permission for my son/daughter to participate in the Governor's School field trip as scheduled. If needed, I can be reached during the day at _____ or the evening at _____.

(Parent's Signature)

(Date)

**THIS FORM MUST BE SIGNED AND RETURNED
TO THE GOVERNOR'S SCHOOL
BY NOVEMBER 4, 2016.**



A. Linwood Holton Governor's School

EMERGENCY MEDICAL FORM

(Please type or print)

STUDENT'S NAME _____ SEX _____ D.O.B. ____ / ____ / ____

ADDRESS _____

TELEPHONE (DAY) _____ (EVENING) _____

Please list any significant health problems that might be important to a physician evaluating this student in case of an emergency. _____

Please list any allergies, etc. _____

Is student presently taking medication? _____ If yes, what type of medication? _____

Please list date of last tetanus shot. _____

During Governor's School, students will be participating in a variety of activities. If there are any activities that this student should not or cannot participate in, please list below.

Signature of parent or guardian _____

EMERGENCY AUTHORIZATION:

IN THE EVENT THAT I CANNOT BE REACHED IN AN EMERGENCY, I HEREBY GIVE MY PERMISSION TO THE PHYSICIANS SELECTED BY THE A. LINWOOD HOLTON GOVERNOR'S SCHOOL TO SECURE PROPER TREATMENT FOR THE PERSON NAMED ABOVE.

SIGNATURE OF PARENT OR GUARDIAN _____

RELATIONSHIP TO STUDENT _____

INSURANCE COMPANY _____

INSURANCE POLICY NUMBER OR PHOTOCOPY OF CARD _____

DAYTIME EMERGENCY TELEPHONE _____

EVENING EMERGENCY TELEPHONE _____



A. Linwood Holton Governor's School

Post Office Box 1987 ♦ Abingdon ♦ Virginia ♦ 24212
Telephone 276.619.4326 ♦ Facsimile 276.619.4309

October 6, 2016

Dear Parent or Guardian:

As you know, the A. Linwood Holton Governor's School is planning a high quality field trip in the near future; it is as follows:

Mrs. Karen Smith will be taking her Anatomy and Physiology classes to the **Edward Via College of Osteopathic Medicine**, and the **VA-MD College of Veterinary School**, both in Blacksburg, Virginia, beginning Sunday, November 20, 2016. This will be an overnight trip with students returning on Tuesday, November 22, 2016. Transportation will be by charter bus.

Unfortunately, there are many perils in the world today; sadly, some new and different ones may exist in our own Country. The A. Linwood Holton Governor's School will make every effort to secure and maintain the safety of your son or daughter while we are taking any Governor's School trip. We have adequate and qualified adult supervision and expect the very best conduct and deportment from your son or daughter. Because of this fact, we ask that you sign and return the enclosed Participant Waiver and Hold Harmless Form.

Sincerely,

Mike Robinson

Michael M. Robinson, Director
A. Linwood Holton Governor's School

Enclosures

**This enclosed form needs to be in
our office by November 4, 2016**

***Failure to do so will result in your
money being refunded and your
son/daughter not being allowed to go
on any of our trips. In this case, his
or her grade will not be
affected by your action.***



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PARTICIPANT WAIVER AND HOLD HARMLESS

A. Linwood Holton Governor's School

1. In consideration for receiving permission to participate in any of the field trips during this current school year (herein referred to as **ACTIVITY**) hereby **RELEASE, WAIVE, DISCHARGE, AND COVENANT NOT TO SUE, AND AGREE TO HOLD HARMLESS** any and all purposes A. Linwood Holton Governor's School, all participating district county school boards, the A. Linwood Holton Governing Board, and their officers, servants, agents, volunteers, or employees (herein referred to as **RELEASEES**) **FROM ANY AND ALL LIABILITIES, CLAIMS, DEMANDS, OR INJURY, INCLUDING DEATH**, that may be sustained by me while participating in such activity, or while on the premises owned or leased by **RELEASEES**. I acknowledge there may be physically strenuous activities. I know of no medical reason why I should not participate.
2. I am fully aware that there may be inherent risks involved with **ACTIVITY**, and I choose to voluntarily participate in said activity with full knowledge that said activity may be hazardous to me and my property. **I VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OF LOSS, PROPERTY DAMAGE OR PERSONAL INJURY, INCLUDING DEATH**, that may be sustained by me as a result of participating in said activity. I agree to indemnify and hold harmless the **RELEASEES** for any loss, liability, damage or costs, including court costs and attorney's fees, which may occur as a result of my participation in said activity. I further agree to indemnify and hold harmless the **RELEASEES** in the event that some problem or accident should occur, or that some Unforeseen Act of God or Nature, or any action or inaction by the **RELEASEES** resulting in injury or harm, or terrorist activity, should be encountered.
3. I understand that **RELEASEES** do not maintain any insurance policy covering any circumstance arising from my participation in this activity or any event related to that participation. As such, I am aware that I should review my personal insurance coverage.
4. It is my express intent that this Covenant Not to Sue and Agreement to Hold Harmless shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representatives, if I am deceased, and shall be governed by the laws of the Commonwealth of Virginia.

5. In signing this Covenant Not to Sue and Agreement to Hold Harmless, I acknowledge and represent that I have read the foregoing Covenant Not to Sue and Agreement to Hold Harmless, understand it and sign it voluntarily as my own free act and deed; no oral representations, statements, or inducements apart from the foregoing agreement that has been reduced to writing have been made. I execute this document for full, adequate and complete considerations fully intending to be bound by the same, now and in the future.

SIGNED this _____ day of _____.

Participant: _____

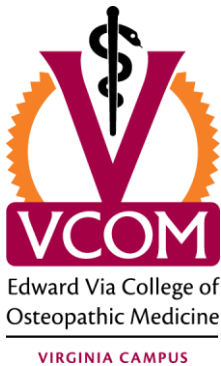
Printed Name: _____

Parent or Legal Guardian: _____

(If Participant is under 18 years old)

WITNESS (required): _____

Printed Name: _____



CONSENT FORM / LAB WAIVER / PHOTOGRAPHIC RELEASE

(Print name of visitor above)

will be visiting the **Edward Via College of Osteopathic Medicine** on a field trip on **11/21/16**.

I understand that activities will include a tour of the facilities **including** the gross anatomy cadaver laboratory.

I give the Edward Via College of Osteopathic Medicine the exclusive right to use any photographs of me in its own promotional materials. I waive any right to inspect or approve the finished photographs or printed matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or any compensation arising from or related to the use of the photograph.

_____/_____/2016
Signature of participant (if 18 years old) or **Parent/guardian of participant (if under 18)**

Please remember the following as you prepare for your trip to VCOM: Students will be expected to maintain proper attire. Part of the program will take place in the anatomy laboratory, therefore open-toed shoes, shorts, low-cut, halter or spaghetti strap tops, miniskirts, sleeveless shirts, are not permitted. Students are advised to not use musical devices, cell phones, and cameras during the program. Photography in the anatomy lab is strictly prohibited.

Additionally, the bodies donated to the cadaver lab are looked upon as a family sacrifice that we honor. Please respect the bodies and only touch what a VCOM student or staff member has permitted you to touch, and only if you are wearing surgical gloves. If you are pregnant, you will need to wear a mask. VCOM maintains an excellent ventilation system, but the fumes can still affect a pregnancy.